PROJECT KICK-OFF MEETING-

Business Planning for ISDI Regional Resource Center Development and Operation

Attachment to Agenda—Topics and Questions to Explore

- Describe current GIS activities and services (of the EIRGIS and SEIGUG) and the organizations and individuals that participate or to whom you provide services

- Are the geographic areas for each RRC fully determined or are there likely to be any changes? Will there be limitations on a specific RRC providing services to individuals or organizations outside their designated areas?

- What types of services do you anticipate providing in your role as an RRC and what is the relative importance/priority for the services (training, consulting support for GIS planning or implementation, GIS hosting and Web access, Web site design or hosting, application design and development, professional networking, GIS data compilation, conferences, meetings, etc)?

- What organizations or individuals will be users or "customers" of RRC services in the future?

- Describe the current facilities and system resources now available or which may be available to the EIRGIS and SEIGUG in the future. What are your facilities, space, and system needs for serving expected users and customers in the future as RRCs?

- What management and staff positions are necessary to support RRC activities? What staff resource options are available for RRC operations (full-time positions, part-time or seasonal positions, student interns, contracted staff, donated/volunteer staff, shared staff with other organizations)

- How will RRC users be identified and how will they request services from the RRC. What types of promotion or advertising is anticipated?

- What organization type is appropriate for the RRCs (e.g., University program affiliated with academic department, non-academic university program, non-profit organization, public corporation)

- What is the current and anticipated relationship with other organizations (IGO, university-based programs or academic departments, state agencies, local governments, IGO, private companies)

- What are likely funding sources and financing strategies that may be available to support RRC development and ongoing operations? Are there opportunities for non-monetary, in-kind support that may be provided by a public sector or private organization (e.g., contribution of equipment or software, donation of staff or technical services, GIS courseware, library materials, etc.)?

- What are your ideas for crafting a business case for the RRCs—ideas on potential tangible or intangible benefits?