

REGISTRATION APPLICATION FOR GIS CENTER WORKSHOPS

A completed registration application form is required from each student. Incomplete or unsigned registration forms may delay your class reservations. Email this fillable form to giscenter@isu.edu.

We request that you email, mail or fax this form to us at least *one month prior* to the date your class begins. Before doing so, contact the Course Registrar (Tel.: (208) 282-3606) for course availability. Registrations are processed on a first-come, first-served basis.

See next page for complete registration information

STUDENT INFORMATION/ORGANIZATION ADDRESS (Please print your name as you wish it to appear on your class certificate.)

Name _____ Telephone _____ Fax _____
Organization _____
Department _____
Address _____
City _____ State _____ ZIP Code _____
e-mail (for registration confirmation) _____

BILLING INFORMATION (Required if different than information above.)

Organization _____ Telephone _____ Fax _____
Department _____
Contact Person _____
Address _____
City _____ State _____ ZIP Code _____
Province _____ Country _____

COURSE INFORMATION

1.	_____	_____	_____	\$ _____
	Class	Dates	Location	
2.	_____	_____	_____	\$ _____
	Class	Dates	Location	
			Total Tuition:	\$ _____

I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS OF THIS APPLICATION

Signature (required)

UNSIGNED APPLICATIONS WILL NOT BE PROCESSED.

PAYMENT INFORMATION

We require proof of payment in order to complete your registration. Payment may be made by check (payable to The GIS Training and Research Center-ISU), preexisting contractual obligation, federal government training request, purchase order or credit card. Please mail or fax your payment and registration form to Keith T. Weber, Idaho State University, GIS Training and Research Center, 921 South 8th Ave., Stop 8104, Pocatello, ID 83209-8104

Check Number:
Gov't Training Request No:
Contract Number:
P.O. Number:

Credit Card Information: ☐ Visa ☐ Mastercard
Name on Card:
Number:
Exp. Date:

REGISTRATION INFORMATION

REGISTRATION PROCEDURE:

EMAIL this completed form to giscenter@isu.edu

FAX this completed form to Keith T. Weber (208) 282-5802

MAIL this form and your payment to: **Keith T. Weber**

GIS Training and Research Center

Idaho State University

921 S. 8th Ave., Stop 8104

Pocatello, ID 83209-8104

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CANCELLATIONS AND SUBSTITUTIONS

Cancellations received up to one week before the workshop are refundable. After that, 50 percent of the registration fee will be non-refundable. Please note that if you don't cancel and don't attend the workshop, you will still be responsible for payment. Substitutions may be made at any time for no additional charge.

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TRAVEL

Transportation to the training site is the registrant's responsibility. The GIS Training and Research Center and Idaho State University assumes no responsibility for nonrefundable travel arrangement losses resulting from course scheduling changes or cancellations.

LODGING

Registrants make their own lodging arrangements.

COURSE MATERIALS

All course materials are provided at the training site.

RECOMMENDED ATTIRE

Casual dress is suggested.