

**IDAHO STATE UNIVERSITY (ISU)  
CONSTITUTION OF THE ISU GEOSPATIAL GROUP**

**PREAMBLE**

We, the members of the Idaho State University Geospatial Group do hereby constitute ourselves an organization subject to the following provisions.

**ARTICLE I**

**NAME**

The name of the organization shall be the Idaho State University Geospatial Group. All official documents shall bear this name.

**ARTICLE II**

**PURPOSE**

Section I Purpose

1. To support all interested ISU students in the pursuit of GIS and Remote Sensing knowledge, activities, and professional organization membership, namely American Society of Photogrammetry and Remote Sensing (ASPRS) student membership.
2. To work with ISU students and staff in the improvement of GIS and Remote Sensing awareness in the general school community.
3. To advance and promote the field of GIS and Remote Sensing

**ARTICLE III**

**Membership**

Section I General Members

Membership in the Idaho State University Geospatial Group is open to all ISU students, faculty, and staff. This organization will not deny membership to any person on the basis of race, age, religion, sex, sexual orientation, physical handicap, color, marital status, national origin, language or creed.

Section II Voting Members

- A. Voting members of the Idaho State University Geospatial Group consist of all full fee paying student members who have shown vested interest in the club by having paid club dues for the current school year and have signed the current membership roster.
- B. Each voting member will have only one vote.
- C. Executive officers are appointed from the club membership and will retain voting privileges.

**ARTICLE IV**

**Meetings**

Section I Meetings

- A. The Idaho State University Geospatial Group will meet monthly during fall and spring semesters. Time and place of meetings shall be determined by the executive board.
- B. Special meetings may be called by the president or the advisor, allowing for a 24 hour period of advance notice.
- C. Quorum shall consist of 2/3 of the voting membership. Quorum may pass an issue with simple majority vote (51%).
- D. Roberts Rules of Order shall be used to conduct meetings.
- E. The following agenda shall serve as the standard of meetings for Idaho State University Geospatial Group:
  1. Roll call
  2. Reading of minutes

3. Old business
4. New business
5. Adjournment

## **ARTICLE V**

### **Administration**

#### Section I Eligibility

Only officially registered students with a minimum of 2.0 GPA shall be eligible to serve as elected or appointed officers of Super Fans.

#### Section II Duties of Executive Board Officers

##### A. President:

1. To preside at all meetings of ISU Geospatial Club.
2. To enforce the Constitution, By-Laws, and other regulations of the ISU Geospatial Group.
3. To call special meetings.
4. To communicate the needs of the ISU Geospatial Group to ASISU and other organizations.
5. To fulfill any duties associated with this office, but not specifically mentioned in this Constitution.

##### B. Vice President:

1. To preside in the absence of the president.
2. To assist all committees and keep the president informed of their progress.
3. To serve as parliamentarian.

##### C. Secretary:

1. To keep a permanent record of all minutes and committee reports.
2. To keep an accurate and complete roster for all voting members.
3. To ensure distribution of mail to each organization.
4. To act as the communicator between the president and all member committees.
5. To serve as historian of the ISU Geospatial Group.

##### D. Treasurer:

1. To keep an accurate record of all financial transactions of the ISU Geospatial Group.
2. To deposit and withdraw funds of the ISU Geospatial Group.
3. To execute the appropriate process in order to request and obtain funds from ASISU.
4. To report to the executive board and the general membership on the financial position of the ISU Geospatial Group.

#### Section III Executive Officer Attendance

Executive officers are required to attend all regularly scheduled meetings. If an officer misses two meetings, a warning will be issued; if a third meeting is missed, the individual will be subject to removal as determined by the executive board.

#### Section IV Removal of Officers

Any officer can be removed by a two-thirds (2/3) majority vote of the voting membership of the ISU Geospatial Group at two consecutive meetings.

## **ARTICLE VI**

### **Elections**

#### Section I Nominations

A. During the first ISU Geospatial Group meeting at the end of the first month that coincides with the first day of fall semester, the president will open nominations. Any voting member may nominate any other voting member for office. Nominations will be publicized and closed the following week.

B. All candidates must be registered students and have a minimum 2.0 GPA to be nominated for, or voted into, any ISU Geospatial Group position.

Section II Elections

A. The election of officers shall be held at a well-publicized meeting held a month after the first fall semester meeting.

B. Elections will be held by secret ballot. A plurality vote for each position is required.

Section III Transition of Officers

Newly elected officers shall take office after a one month transition period.

**Article VII**

**Finances**

Section I Authorization of Funds

The treasurer will be responsible for the collection/disbursement of funds and opening a student organization account in the ASISU office. Major expenditures will be authorized by the membership. Major expenditures (\$100 or more) will be authorized by majority vote of the membership. Minor expenditures (less than \$100) will be authorized by the president, or the vice president in the absence of the president and the faculty advisor. All expenditures shall require the signatures of one of the officers and the advisor.

**ARTICLE VIII**

**Advisor**

Section I Requirements and Removal

A. The advisor shall be a full-time faculty or staff employee of Idaho State University.

B. An advisor can be recommended for removal from the position by the ISU Geospatial Group executive board if:

1. They are not contributing to the ISU Geospatial Group in a positive manner.
2. Any reason not mentioned but still deemed appropriate by the executive board.

**ARTICLE IX**

**Amendments**

Any member of the ISU Geospatial Group may sponsor any amendment. The amendment must be approved by a two-thirds (2/3) majority vote of members present. The proposed amendment is not ratified until approved by ASISU.

**SIGNATURES:**

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President, ISU Geospatial Group

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Advisor, ISU Geospatial Group  
ISU GIS Director

November 11, 2008